

## Oct 2023 Board Meeting Agenda

Date: 10/7/2023

Time: 9:30 AM

Location: Andrew's house

Zoom Meeting Link:

<https://us02web.zoom.us/j/82941676320?pwd=ZDVpVVFfZlJxcWlrSys0MnlZZGUyUT09>

Participants: Ken H, Katie, Serena, Andrew, Si Young, Thomas, Janet, Ken C, Michelle

Meeting started: 9:30 AM PT

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### 1. Check-in

### 2. Financial Update

- a. Tithes
  - i. September: \$9,386.06
  - ii. YTD: \$71,532.68
- b. Expenses
  - i. September: \$6,891.84
  - ii. YTD: \$61,352.67
  - iii. SY: spending looks good for the year, we'll continue to pay attention to how the spending has been broken up
- c. Update on renting Las Lomas 2024: Janet
  - i. **Janet** continuing to follow up with Irvine representatives on this
  - ii. Mr. Tong also told us about a space at another church that would cost around \$3,000/month to rent
- d. Other financial updates: CPA
  - i. Table for when Ken C comes back
- e. Follow up on meeting with spiritual council to meet and discuss 5 year plan
  - i. **Ken** to reach out to coordinating meeting in November 2023
- f. Reimbursements
- g. Worship team - Jojo requesting church acoustic guitar
  - i. Follow-ups:

1. We'll look into getting Jojo's personal guitar repaired, and also into finding a new church one
2. Think through future sustainability re: music team (Ken & Serena to discuss further)

### 3. Sunday Service and Church Logistics

- a. Check in with flow of service, volunteers, welcoming
  - i. Update on volunteer renewal of commitments for Q4 - Katie
  - ii. Volunteer appreciation dinner updates - 11/4/23, we'll be ordering from a local Indian business and eating at a local community center (Woodbury)
  - iii. Delegate people to bring church items in the month of Oct
    1. Andrew & Michelle to help bring church items during October
    2. For 10/22: Serena to bring podium + stuff in the front, Thomas to bring coffee
  - iv. Don stepping down from worship leading 😞
  - v. For 10/15 service: Vincent & Serena to coordinate pickup and dropoff of Dr. Reeder
- b. Update on bylaw changes: Andrew
  - i. Confirm finalized changes → Andrew will circulate to Board, then if everyone approves, will send out to the church by mid October ahead of Congregational Meeting
- c. Congregational meeting - confirming for **12/3**
  - i. **Ken & Katie** - prepare and present some sort of vision / theme for the year, possibly phrased in the form of a question; this'll affect our planned small groups / Lenten practices too
  - ii. Get all-church photo at congregational meeting → announce with slide early November

### 4. Other Upcoming Services

- a. Thanksgiving plans - planned for **11/24**
  - i. Action item: **Andrew** to check with his community center
- b. Advent & Christmas: last year we did pod church w/ brunch, Zoomed the Scripture reading
  - i. **12/24 plans: Janet** to check to see if Las Lomas is open, **Andrew** will check with his community center too

## 5. Small groups

- a. Check in - how are things going so far?
- b. Ken considering doing an additional small group for some retired folks
- c. Alice - interested in small groups next year related to Dr. Tripp Fuller and Dr. Grace Ji-Sun "Homebrewed Series"
  - i. We'll gauge interest for this moving forward too
  - ii. Board to consider other ideas re: small groups

## 6. Updates from the Pastoral Team

- a. Board 2024
  - i. Updates and follow up on recruiting new members
    - 1. SY and Andrew are staying next year, considering who we'd want to nominate as the 2 other members (Serena to reach out to some potential folks)
    - 2. **Thomas to create slide announcing recruitment in case others are interested**
- b. Ideas and ongoing discussions, etc?
  - i. Ken's membership class - revisit
  - ii. Other updates from Katie?
  - iii. Update on 2024 vision
- c. Updates on community service project if any
  - i. Home-y
    - 1. November date - TBD
  - ii. A21 Walk for Freedom
    - 1. Oct 14th, 10 am -12 pm
    - 2. Tessa volunteers with them → can announce, Thomas create slide
- d. Q3 debrief
- e. Q4 updates
  - i. Celebration for Tongs' wedding anniversary - **11/12**
- f. Ways the Board can support?

## 7. Bucket groups (including socials, events, service/volunteer ideas): Upcoming

- a. [Proposed Timeline for CK Events 2023](#)
- b. Beholding:
  - i. Brunch church 10/8/2023 – testimonies

1. "How have you seen God working?"
2. Confirm plans/agenda for Sunday
- ii. Follow up on people who are sharing
- c. Becoming:
  - i. Small groups
    1. 1/22 through Lent - Anxiety & the Good Life
    2. Facilitator orientation week of January 8th
  - ii. Forums
    1. Abortion
      - a. Confirmed date: 10/14/23
      - b. Updates from Serena and Andrew on Zoom meeting w/ Caryn
        - i. Logistics all sorted out
      - c. Updates on ground rules
      - d. We are definitely live streaming, but we will not record, and also will request attendees not to record the live stream
- d. Belonging:
  - i. Lees' Summer Social - 9/30/2023 → debrief
  - ii. Cafe night - schedule for 12/9/2023
    1. Updates from Janet: Turtle Rock Community Center
      - a. Community center has separate stage for separation of music and dancers
    2. Afghan school for girls: "Big Dream Academy"
    - 3. Janet to begin program planning and reaching out to past and prospective performers**
    - 4. Thomas to create slide**
  - iii. Halloween social - **10/28 dinner, pumpkin carving at Las Lomas**
    - 1. Janet to reserve Las Lomas**
    - 2. Thomas to create slide**
  - iv. With colleges beginning, we discussed ways to reach out to college students
    1. Invite to pumpkin carving dinner on 10/28?
    2. Invite to abortion forum? Nope, may be too public. And too soon.

## **8. Retreats - Exploring Next Steps**

- a. Church Retreat 2023 - debrief
  - i. Looking into another potential venue for 2024
  - ii. Retreat center in Malibu: more "serious," not as "campy," motel-style rooms, quiet, not as many activities as 2023 venue, better food
  - iii. Can also look into a more campy venue like the one we did this year, but we're leaning towards not
- b. Visioning/Planning retreat 2024?
  - i. Board pass the torch/planning/work day retreat instead?
    1. Proposed date 1/6/2024 at San Luis Rey Mission in Oceanside
    2. Can also have new members take photos that day

## **9. Long-Term Topics and Miscellaneous**

- a. Sunday service ideas and pastoral team
  - i. Continued follow ups with Stan on internal CK website as needed
  - ii. Vincent to continue writing something up to send out for A/V team members → Ken and Katie learn how to edit the website from Vincent
    1. Sound team doing really well and sharing the load
  - iii. Need to organize the google drive → manage edit access
    1. SY continue to create onboarding doc for treasurer
  - iv. Propresenter software?
  - v. Subtitles for videos
  - vi. Music licensing
  - vii. Alice to host race forum next year?
  - viii. Hot Ones
  - ix. Google nonprofit → need tax stuff figured out
  - x. Brainstorm sending Katie and Ken to conferences and retreats
  - xi. Write in sabbaticals/breaks into bylaws at some point
  - xii. CK website updates - add leaders and board members
- b. Services
  - i. Baptism
- c. Sustainability
  - i. Joining American Baptist Church denomination
  - ii. Anne Hong as resource

- d. Retreats
  - i. Visioning retreat early next year 2024
  - ii. Men's and women's retreat bi-annual
- e. **ACTION: Vincent upload meeting minutes on website**

**10. Schedule November 2023 meeting**

- a. Time/date/location: **November 11, 2023 @ Ken's**
- b. **Andrew** send action items to board, send meeting minutes to Vincent for upload to website, and put meeting minutes in the church drive in board 2023 folder

Meeting adjourned:

**Action Items:**

Owner	Action Item
Ken	<ul style="list-style-type: none"> <li>● Reach out to Spiritual Council to coordinate meeting (November?)</li> <li>● Discuss sustainability of music team</li> <li>● Coordinate presentation of vision for next church year (by Congregational Meeting on 12/3)</li> </ul>
Katie	<ul style="list-style-type: none"> <li>● Finalize details / notify folks about volunteer dinner (11/4)</li> <li>● Check with Tongs about doing catered lunch on 11/12</li> </ul>
Serena	<ul style="list-style-type: none"> <li>● Discuss sustainability of music team</li> <li>● 10/14: pick-up Dr. Reeder, dinner before Forum</li> <li>● 10/14-10/15: coordinate pickup and dropoff of keyboard + Dr. Reeder with Vincent &amp; SY</li> <li>● 10/22 specifically: bring podium + decoration stuff for church</li> </ul>
Thomas	<ul style="list-style-type: none"> <li>● Reach out to guitar guy for estimate re: repairing Jojo's guitar</li> <li>● 10/22 specifically: bring coffee</li> <li>● Slides for:               <ul style="list-style-type: none"> <li>○ Announcing recruitment of 2024 Board members</li> <li>○ Halloween social (10/28)</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>○ Fundraiser Night (12/9)</li> </ul>
Si Young	<ul style="list-style-type: none"> <li>● 10/14-10/15: coordinate pickup and dropoff of keyboard + Dr. Reeder with Serena</li> </ul>
Andrew	<ul style="list-style-type: none"> <li>● Andrew &amp; Michelle to help bring church items (from Ken C) during October</li> <li>● Circulate final redline of Bylaws to Board for approval, then send to Congregation in next few weeks</li> <li>● Plan 10/28 pumpkin carving + dinner at Las Lomas</li> <li>● Check availability of Columbus Grove for 11/24 Thanksgiving service</li> <li>● Check Columbus Grove clubhouse availability for 12/24</li> </ul>
Janet	<ul style="list-style-type: none"> <li>● Confirm Las Lomas reservation for 2024</li> <li>● 10/28: book Las Lomas for pizza + pumpkin carving</li> <li>● 12/3: book Las Lomas for lunch hours</li> <li>● 12/9: program planning and reaching out to past and prospective performers for Cafe Night</li> <li>● 12/24: check Las Lomas availability</li> </ul>
Ken C	<ul style="list-style-type: none"> <li>● N/A, enjoying street food in Taiwan</li> </ul>
Everyone	<ul style="list-style-type: none"> <li>● 10/14 (Saturday): <ul style="list-style-type: none"> <li>○ Walk For Freedom, 10 AM (Orange)</li> <li>○ Abortion Forum, 7 PM (Las Lomas CC)</li> </ul> </li> <li>● 10/28 (Saturday): pumpkin carving at Las Lomas (maybe 4-8 PM?)</li> <li>● 11/4 (Saturday): Volunteer Appreciation Dinner at Woodbury CC</li> <li>● 11/11 (Saturday): Board meeting, 9:30 am at the Hsus'</li> <li>● 11/12 (Sunday): lunch after service provided by Tongs</li> <li>● 11/20 (Monday): joint last small group social</li> <li>● 11/24 (Friday): planned Thanksgiving service (catering? potluck?)</li> <li>● 12/3 (Sunday): Congregational Meeting after Service <ul style="list-style-type: none"> <li>○ Plan to take all-church photo here</li> </ul> </li> <li>● 12/9 (Saturday): Cafe Night, Turtle Rock CC</li> </ul>

	<ul style="list-style-type: none"><li>○ Janet's planning but reach out to her to help!</li><li>● 12/24 (Sunday): Christmas (Eve) service, may depend on if we can find venue (Las Lomas, Columbus Grove)</li><li>● 1/6 (Saturday): proposed day retreat at San Luis Rey Mission in Oceanside to have passing of torch to 2024 Board</li></ul>
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