

June 2023 Board Meeting Minutes

Date: 06/17/2023

Time: 9:30 AM

Location: Andrew's House or Zoom

<https://us02web.zoom.us/j/627266189?pwd=UHV3VEp3UHRhR1ZnNDJQY1ZLQI8yUT09#success>

Participants: Ken, Katie, Serena, Andrew, Si Young, Ken C (Zoom), Janet (Zoom), Michelle

Meeting started: approximately 9:45 AM

1. Check-in

2. Brief Book Discussion (*Freeing Jesus*)

3. Financial Update

a. Tithes

- i. May: \$6,983.34
- ii. YTD: \$36,697.78

b. Expenses

- i. May: \$6,042.76
- ii. YTD: \$28,946.14

c. Follow up on Ken's meeting with spiritual council if any - discussed some ideas including (i) the prospect of Ken going full-time, main action item was to share the idea with the congregation, (ii) the idea of affiliating with a denomination, and (iii) potential stipend for music leaders. We'll plan to present some of these ideas at the congregational meeting (6/25).

d. **SY** will plan to prepare and present a financial report at the congregational meeting

e. **Janet** has set up a meeting with a potential church accountant (**Ken C** will join too). Also raised the idea of stipends for music leaders - **Board** to talk about at next meeting.

f. Potential future purchases: projector screen

4. Sunday Service and Church Logistics

a. Check in with flow of service, volunteers, welcoming

- i. People stepping down, need more volunteers (Katie will ask some folks directly)
- ii. Thank yous for Servers + Worship team folks:
 - 1. Possibly look into T-shirt / apparel ideas, cost is from \$17-30 per shirt or hoodie, can structure as fundraiser or straight purchase (**Katie** to look into further)
 - 2. Appreciation Dinner: TBD, but we think we probably just need 1-2x a year (not every quarter)
- b. Preparations for congregational meeting on 6/25:
 - i. **Andrew** to start with a brief recap of where we've been--some highlights include women's retreat, Average 30, tea party, brunch churches, mental health forum, small group studies and socials
 - ii. **Pastoral team** to share about things they're thinking of
 - 1. Add that Ken C and Janet are serving as church admins
 - iii. **SY** to share financial update (with help from Ken C)
 - iv. **Katie** to provide updates on areas of need for servers
 - v. **Serena** to close sharing about the rest of the year, plus ways to get involved
 - vi. **ACTION ITEM for ALL**: create and work on powerpoint slides (prepare separate portions); catering from Panini Grill (**Janet** to order)
- c. Preparations for Ken's sabbatical in July
 - i. Katie's stipend to increase to \$2000 during month of July (**Ken C** to arrange)
 - ii. 4 normal services, 1 brunch church
 - 1. 7/2 - Katie
 - 2. 7/9 - Katie
 - 3. 7/16 - Pastor Aaron Hamilton (but not confirmed yet)
 - 4. 7/23 - brunch church (**Serena, SY, Andrew** to help plan)
 - 5. 7/30 - Katie
- d. Updates on reaching out to SDA churches for potential rental space
 - i. TBD, we'll plan to stick with Las Lomas for now (**Janet** to book space for next year)

5. Other Upcoming Services

- a. Looking forward
 - i. Father's Day - **Michelle and Andrew** will pick up donuts for the congregation in honor of the dads.
 - ii. Baby dedications

6. Small Groups

- a. Updates from small group leaders and attendees on how small groups are going
 - i. Have been going well, lots of good discussions and wrestling with some of the ideas and topics that have come up
 - ii. **Serena** suggested we send questions / discussions we've been having to Ken + Katie
- b. For future discussion: have folks share about their experiences in small group / what they've been learning
- c. This session of small groups will end in July, planning to take a break during July and August; **Board** to follow up with Alice about possibly leading a discussion about race

7. Updates from the Pastoral Team

- a. Ideas and ongoing discussions, etc?
 - i. Previous meeting ideas and updates
 - 1. Put together a class on larger things about why we do things
 - a. Newcomers or "orientation" class (annual or bi-annual) - **Ken** is thinking of putting together something (maybe ~8 weeks in length), and test drive it with the Board. Ken will brainstorm while on sabbatical.
 - 2. Focus group on distractions and habits? → Dr. Trammel's new study
 - a. **Serena** to reach out to get clarification about what CK involvement might look like
 - ii. Others?
- b. Updates on community service project → Home-y trial run in May?
 - i. Home-y follow up: volunteering went pretty smoothly and the experience was very enjoyable as long as Home-y is able to notify us with enough notice. **Katie** will continue following up to see what other opportunities might come up (with Home-y or otherwise).

- ii. Updates on potential projects → announce at congregational meeting if ready
- c. Ways to support Ken and Katie? How is the workload?
 - i. Workload has been manageable / expected so far, we'll keep checking in regularly

8. Bucket groups (including socials, events, service/volunteer ideas): Upcoming

- a. [Proposed Timeline for CK Events 2023](#)
- b. Beholding
- c. Becoming
 - i. Small groups (next Q: May 2023 to end of July 2023): restart after retreat? **Board** to consider further.
 - ii. Follow ups on forum ideas and spearheaders, if any:
 - 1. Debrief Mental Health Forum
 - 2. Money, faith, and integration forum - updates from SY?
 - a. Proposed date: TBD, we are thinking either Fall or 2024
 - a. Proposed people: Kenneth Tang, Wen & Sunde Tong, Andrew, Ken Chuang
 - 3. Politics and/or abortion
 - a. Update: Serena reached out to Dr. Caryn Reeder
 - b. Update: Board will reach out to Alice to see if she's interested in speaking on race or a similar topic.
- d. Belonging
 - i. Debrief Tea Party - 6/10 - went well! Enjoyed that it was co-ed, may try to do again (or do a women's only thing)
 - ii. Lees' Summer Social (tentative for July or August?) - Lees will get back to us about potential summer social
 - iii. Lord of the Rings marathon → TBD
 - iv. End of summer picnic with Hot Ones w/ Ken → TBD

9. Retreats - Exploring Next Steps

- a. Church Retreat 2023
 - i. Confirmed for September 15-17th at Ponderosa (Palomar)
- b. Start announcing save the date in Congregational Meeting (6/25), throughout July, then weekly announcement in August (end sign-ups at Labor Day weekend)

- c. Brainstorm ideas for topics and/or speakers
 - i. The Board discussed some potential ideas and feedback on retreat ideas, including on asking Dr. Regina Trammel to speak
 - 1. SY gave feedback asking that the retreat be connected to what we've discussed at church throughout the year already
 - 2. **Serena** to reach out to Dr. Trammel to set up some time to discuss ideas / what she'd like to do

10. Long-Term Topics and Miscellaneous

- a. Sunday service ideas and pastoral team
 - i. Continued follow ups with Stan on internal CK website as needed
 - ii. Vincent to continue writing something up to send out for A/V team members → Ken and Katie learn how to edit the website from Vincent
 - iii. Need to organize the google drive → manage edit access
 - 1. SY continue to create onboarding doc for treasurer
 - iv. Propresenter software?
- b. Retreats
 - i. Visioning retreat early next year 2024
 - ii. Men's and women's retreat bi-annual
- c. **ACTION: Vincent upload meeting minutes on website**

11. Schedule July 2023 meeting

- a. Time/date/location: July 22, 2023, 9:30 AM PT at Andrew & Michelle's
 - i. August 19, 2023, 9:30 AM PT at Andrew & Michelle's
- b. **Andrew** send action items to board, send meeting minutes to Vincent for upload to website, and put meeting minutes in the church drive in board 2023 folder

Meeting adjourned:

Action Items:

Owner	Action Item
Ken	<ul style="list-style-type: none"> ● Connect with Alice about potential discussion re: race

	<ul style="list-style-type: none"> • Brainstorm “members” class
Katie	<ul style="list-style-type: none"> • Look into volunteer appreciation ideas (e.g., t-shirts)
Serena	<ul style="list-style-type: none"> • Help plan 7/23 brunch church • Set up time with Dr. Trammel to discuss potential retreat talks
Thomas	<ul style="list-style-type: none"> •
Si Young	<ul style="list-style-type: none"> • Prepare financial presentation for Congregational Meeting • Help plan 7/23 brunch church
Andrew	<ul style="list-style-type: none"> • send action items to board • send meeting minutes to Vincent for upload to website • put meeting minutes in the church drive in board 2023 folder • Help plan 7/23 brunch church
Janet	<ul style="list-style-type: none"> • Order Panini Kabob Grill for 6/25 Congregational Meeting • Reserve Las Lomas for next year
Ken C	<ul style="list-style-type: none"> • Work with SY on financial presentation
Everyone	<ul style="list-style-type: none"> • Plan for 6/25 Congregational Meeting (see 4(b) for specific tasks) • Prepare announcement slides for Retreat