

CK: January 2024 Board Meeting Agenda

Date: 1/6/2024

Time: 10:15 AM PT

Location: Mission San Luis Rey

Zoom Meeting Link:

<https://us02web.zoom.us/j/82941676320?pwd=ZDVpVVFfZlJxcWlrSys0MnlZZGUyUT09>

Participants: Ken H, Katie, Serena, Andrew, Si Young, Thomas, Janet, Ken C, Megan S, Bruce, Joseph Chen, Vincent

Meeting started: 10:23 AM

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1. Check-in / Introduction

2. Financial Update

- a. December
 - i. Tithes: \$12,165.21
 - ii. Expenses: \$8,322.17
- b. 2023
 - i. Tithes: \$131,283.95
 - ii. Expenses: \$86,727.10
- c. Reserve: \$6,564.20 (YTD, total: \$164,428.87)
 - i. Considerations for utilizing reserves: Increasing pastoral stipends, potentially moving spaces, and upgrades for worship team equipment
- d. Other updates:
 - i. CPA- Ken C
 1. Transferring to quickbooks in January
 - ii. 2024 approved budget: \$111,500
- e. Reimbursements
 - i. **Action Item:** Ken/Andrew will send the preferred refund form to Vincent to upload to website.
- f. Official domain:
 - i. **Action Item:** Vincent will create emails through official domain.

3. Worship / Sunday Service

- a. Sunday Service (1/7)
 - i. Set up: round tables, index cards, discussion questions
 - ii. Order of events:
 - 1. 10:15 Prayer
 - 2. 10:30 Katie will speak on good life (5-7 minutes)
 - 3. 10:35 Reflection time
 - 4. 11:00 Sharing amongst congregation
 - 5. 11:15 Song + Katie's Benediction
 - iii. **Action items:**
 - 1. Katie will send email with updates on Sunday service
 - 2. Katie will print out discussion questions + song lyrics
 - 3. Andrew will pick up bagels
 - 4. Ken C will pick up fruit
 - 5. Bruce will pick up dessert
 - iv. No livestream
- b. Sunday Services and Flow
 - i. Debrief: Christmas service
 - 1. Consider catering for next year
 - ii. Volunteers- Katie H
 - 1. For Q2, ask for more volunteers
 - iii. Children's ministry and nursery
 - 1. Consider ways to give more support to Janet
- c. Music
 - i. Worship Director - Jojo!
 - 1. Jojo responsible for organizing and for training new folks
 - 2. 2023 Board decided on stipend of \$100/week (\$400/month) starting in June 2024.
 - 3. In charge of A/V team and slides (liaison)
 - ii. Others: Vincent, Linus, Serena
- d. Upcoming Services
 - i. Catered lunch?
 - ii. Next Brunch church? (Planned for once per quarter)
 - iii. Lent and Easter

1. Ash Wednesday (2/14/2024)
 2. Good Friday (3/29/2024)
 3. Easter (3/31/2024)
- e. Non-Las Lomas Dates 2024
- i. Confirm 3 dates to book out Columbus Grove for Sunday services (3/3, 6/2, 11/3)
 1. **Action Item:** Andrew will book 3/3 & 6/2
- f. Potential new spaces - for growing church
- 4. Small groups**
- a. Meeting for potential leaders 1/12/2024 meeting
 - i. Katie will email Question of the Year material
 - b. Small groups start week of Jan 22 through Lent
 - i. Leaders: Katie (Monday), Blake (Tuesday), Janet (Moms Group)
- 5. Updates from the Pastoral Team**
- a. Check-in
 - b. Ideas and ongoing discussions
 - i. Good Friday service: stations (what do you need? reflections)
 - ii. **Action Item:** Janet will reserve Las Lomas for Ash Wednesday & Good Friday
 - iii. Katie working on small group curriculums
 - c. Spiritual council
 - i. Continue to be on the lookout for spaces
 - d. Updates on community service project if any
 - i. Continue with Home-y; will add an additional project as well (more human related service)
 - e. Ways the board can support?
 - i. Provide contacts for possible community service ideas
 - ii. Checking in with Katie on load (especially during Ken sabbatical)
 - iii. Megan and Blake happy to preach as well → can join preaching meetings
- 6. Bucket groups (including socials, events, service/volunteer ideas): Upcoming**
- a. [Proposed Timeline for CK Events 2023](#)
 - b. [Proposed Timeline for CK Events 2024](#)
 - c. Beholding:

- i. Brunch Churches, special worship services
 - ii. Catered lunches and/or Brunch Churches will be last Sun of each month
- d. Becoming:
 - i. Outreach- what would it look like?
 - ii. Small groups
 - 1. 1/22 through Lent - Anxiety & the Good Life
 - iii. Forums: Money (SY vaguely interested), Race (Alice-August)?
 - 1. **Action Item:** Ken/Katie will discuss with Alice willingness to conduct forum
- e. Belonging:
 - i. Update directory
 - ii. Follow ups (in the future?) to do outreach at UCI
 - iii. For next year's events after the holidays: THESE ARE JUST SUGGESTIONS BASED ON PAST EVENTS
 - 1. February: Dumpling night / minute to win it
 - a. **Action Item:** Janet will ask Las Lomas for space- Dumpling Night 2/3/24
 - 2. *April: Average 30*
 - 3. *May: Hiking outing- ask Tim for trail ideas?*
 - 4. Summer months:
 - a. pool or beach party? HOT ONES
 - b. Ekklesia Project
 - c. Tea party
 - 5. *September: Sisters/Brothers retreat??*
 - 6. ~~October: pumpkin carving~~
 - 7. *November: Thanksgiving*
 - 8. *December: cafe night*
 - iv. Congregant care
 - 1. Tessa and Alex - request for food train
 - a. **Action item:** Serena & Megan will ask Tessa & Alex what their needs are
 - 2. Pregnant/new mothers 2024: Tessa, Michelle, Emily, Megan L
 - 3. Keeping in mind people who: are experiencing grief/loss, illness,

mental health, life adjustments, etc

4. Newcomers integration - consider ways to share more about our church → like paper about us and how to get involved, newcomers dinner, etc

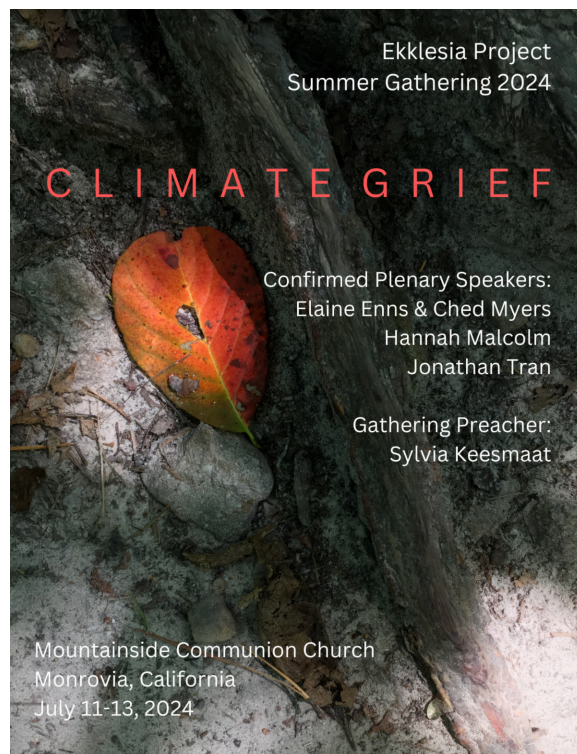
- v. Directory - refreshing church directory and follow up with newcomers??

1. **Action item:** Janet to ask people to update on member's website

7. Retreats - Exploring Next Steps

- a. Church Retreat 2024

- i. Eklesia Project's annual retreat this year (Monrovia)



- ii.

- iii. Announcement?

8. Long-Term Topics and Miscellaneous

- a. Slack/Discord/Email - conversation
- b. Sound team and technology stuff
 - i. Redoing of CK website - who's interested? (Ken, Katie, & Vincent)
 - ii. Church webcam for streaming (Vincent)
- c. Google Nonprofit application (Janet & Vincent)
- d. Music
 - i. Training

1. Vincent to continue writing something up to send out for A/V team members
- e. Organize CK Google Drive → manage edit access (Andrew)
 - i. SY continue to create onboarding doc for treasurer (Si Young)
 - ii. Chord Charts (Jojo & Serena)
- f. Membership class (Ken H + Katie)
- g. Bonus stipend for pastoral staff

9. Schedule Feb 2024 meeting

- a. Time/date/location: February 9, 2024 (Friday) at 6:30 PM, location TBD

Meeting adjourned: approximately 4 pm PST.