

January 2023 Board Meeting Minutes

Date: 1/10/2023

Location: Ken's house

Participants: Ken, Janet, Serena, Joyce, Thomas, Andrew, Si Young, Vincent, Katie, Janet

Meeting started: Approximately 6:40 PM

1. Check-in

The Board began by sharing personal updates and reflections on 2022. The 2022 and 2023 Boards welcomed each other, then Ken and Katie introduced the new book for discussion this year: *Freeing Jesus* by Diana Butler Bass.

2. Overview of 2022

The Board reviewed the calendar year 2022.

a. Seasons

- i. Lent → Midnight Mass, Lament Night, small groups on Lenten sermon passages
- ii. Easter → small group on Life of the Beloved, moved back to Las Lomas
- iii. Advent → art reflections
- iv. Christmas → brunch service on Zoom!

b. Retreats and Socials

- i. Visioning retreat, women's retreat
- ii. Amos and Alice's Pool Party
- iii. Brunch Church started (including Hell-o-ween), outreach to UCI
- iv. Dumpling Night, Pumpkin Carving Day, Cafe Night
- v. Political Forum

c. Changes and Progress

- i. Moving back from Lost Bean to Las Lomas
- ii. Hospitality team and virtual greeting
- iii. REAL BREAD
- iv. Ken's sabbatical

- v. Bylaw changes
- vi. Church internal website

3. Transition of Power

The Board next discussed Katie beginning her role with the Church. Ken and Katie recapped the plan for Katie to join the pastoral staff, providing an overview of Katie's responsibilities, current and pending assignments, and continued tasks from Ken. Currently, Katie will focus on coordinating Sunday volunteers and service, retreats, and additional community service opportunities.

The 2022 Board then recapped some of the efforts and actions they took this past year that they recommended be continued in 2023. The 2022 Board provided advice, including to maintain consistent communication, follow-up regularly on action items, and continue working with the Bucket groups.

4. Financial Update

Si Young will connect with Adriane and provide an update on Q1 financials during the February Board meeting.

5. Sunday Service

The Board then discussed how Sunday service has been going, including the flow of service, start and end times, volunteers, and virtual participation. Overall, the Board concluded that Sunday service has been going well, but will continue to monitor to make sure that online participants are recognized, service starts and ends reasonably on time, and that volunteers don't get too tired from continually serving. Katie plans to check in with volunteers on a quarterly basis to confirm they'd like to continue participating.

The Board then discussed how the church's internal and websites are going. The external website is in need of some updating, and Vincent was tasked with updating some of the Board and members' sections while others were tasked with updating profiles and other sections. The internal website has also been going well, and the Board concluded that the church directory (containing members' contact information) should remain access-restricted so that only the Board has access.

With Lent, Ash Wednesday, and Good Friday coming up, the Board began discussing Lenten season ideas and practices. Ken and Katie plan to meet to discuss further.

6. Small Groups

The Board discussed this next season of small groups, which will take place from Jan 17, 2023 - April 9, 2023. The small groups will reflect on the past week's Sunday sermons, and will be led by Thomas and Katie, Ken Chuang and Andrew T. During the discussion, the Board realized that for scheduling purposes, the Thursday group might move to Monday nights instead.

Small group leaders will plan to meet in March to discuss how small groups have been going. Finally, the Board discussed clarifying in the next round of small groups that the "leader" role doesn't mean that person is responsible every week for leading every study, and that members of each group can and will regularly take turns leading to reduce any burden on the leader.

7. Bucket Groups

The Board discussed the current status of the Bucket teams, concluding that they have been helpful to provide more focus / discussion on specific areas. The Board discussed but did not reach a conclusion on how exactly Bucket teams would function in the future. The hope is that Bucket teams will be able to meet and brainstorm, then present their ideas to the Board.

8. Bucket groups (including socials, events, service/volunteer ideas): Upcoming

The Board discussed potential upcoming events, including:

- a. Beholding bucket:
 - i. Quarterly brunch service → tentatively scheduled for February 12, may integrate children's ministry
- b. Becoming:
 - i. Small groups (Jan 2023)
- c. Belonging:
 - i. Newcomers - ensuring follow ups and keeping in contact, etc
 - ii. Janet proposed that the church create new Discord / Slack channels for folks to join and discuss different interest groups (e.g. gaming, tennis, movies, cooking, gardening).
 1. Thomas will follow up and test Discord as a platform.
- d. Initial ideas for service, socials, forums, volunteering, outreach, etc?
 - i. Forum ideas: money, politics, mental health, abortion

9. Retreats - Exploring Next Steps

Katie and Ken proposed to the Board possibly doing up to three retreats in calendar year 2023, as follows:

- a. First trimester: possible men’s women’s retreats (exact timing TBD, possibly February) - goal would be to provide intentional space for rest and relationship building.
- a. Second trimester: all-church Visioning retreat(s) to discuss how things are going / plans for the future - could be a day / half-day retreat
- b. Third trimester: possible church retreat in Fall 2023 (speaker and place TBD)

The Board committed to following up on the immediate action items re: the first trimester get-togethers / retreats, and decided to continue discussion on the (potential) second and third trimester retreats for a later time.

10. Long-Term Topics and Miscellaneous

The Board briefly discussed several longer-term topics, including Ken’s potential sabbatical and additional action items on the internal CK website.

11. Schedule Feb 2023 meeting - tentatively February 11, 2023 @ 9:30 AM, Serena / Thomas to send out Google calendar invite

The Board adjourned at approximately 9 PM PT.

Action Items:

Owner	Action Item
Ken	<ul style="list-style-type: none"> ● Discuss Lent + Ash Wednesday ● Discuss potential men’s retreat with Andrew/Thomas (late Feb) ● Think about timing of sabbatical ● Learn how to edit CK website from Vincent

	<ul style="list-style-type: none"> • Send out email reminder about small group signs ups
Katie	<ul style="list-style-type: none"> • Discuss potential women's retreat (late February) • Discuss Lent + Ash Wednesday • Learn how to edit CK website from Vincent • Begin planning brunch service 2/12/23
Serena	<ul style="list-style-type: none"> • Assist Katie with planning women's retreat as needed
Thomas	<ul style="list-style-type: none"> • Check schedule for Monday small group → update Katie • Make announcement slide for Discord channels • Make Discord channels • Discuss with Andrew and Ken about possible men's retreat
Si Young	<ul style="list-style-type: none"> • Check in with Adriane re: financial updates • Assist Katie with planning women's retreat as needed
Andrew	<ul style="list-style-type: none"> • Discuss with Thomas and Ken about possible men's retreat
Janet	<ul style="list-style-type: none"> • Reach out to Linus about helping out with sound team
Everyone	<ul style="list-style-type: none"> • Review CK external website (christkaleidoscope.org) • Brainstorm possible retreat ideas / topics, including Feb. retreats • Brainstorm potential forum topics • Think through how Buckets will function • Download Discord
Vincent	<ul style="list-style-type: none"> • Upload meeting minutes onto CK website, make updates as needed • Reach out to David Lim about helping out with sound team • Work on writing something up for instructions on sound team • Show Katie/Ken how to edit the CK website
Joyce	<ul style="list-style-type: none"> • Assist Katie with planning women's retreat if you want to :)