

Dec 2023 Board Meeting Minutes

Date: 12/1/2023

Time: 6:30 PM (dinner, then meeting)

Location: Janet and Ken's house

Zoom Meeting Link:

<https://us02web.zoom.us/j/82941676320?pwd=ZDVpVVFfZlJxcWlrSys0MnlZZGUyUT09>

Participants: Ken H, Katie, Serena, Andrew, Si Young, Thomas, Janet, Ken C

Meeting started: approximately 7:10 PM PT

1. Check-in

2. Book Discussion - Presence

3. Financial Update

- a. Tithes - November saw major donor tithing for the entire year; this has been a pattern over the last few years
 - i. November: \$40,732.52
 - ii. YTD: \$119,118.74
- b. Expenses
 - i. November: \$10,685.10
 - ii. YTD: \$78,404.93
- c. Reserve: projected approx. \$125 - 130k (about 18% growth from last year)
- d. Confirm 3 dates to book out Columbus Grove for Sunday service (3/3, 6/2, 11/3)
 - i. **Andrew** to confirm reservations for these dates
- e. Other financial updates: Ken C
 - i. Follow up on CPA progress in 2024 - Ken C to provide additional updates in 2024
 - ii. Google Nonprofit - **Janet** to explore possibility of doing this so that we can tithe through Google Pay (possibly avoid fees)?
- f. Reimbursements
- g. Worship team - Jojo ask verbally accepted/agreed to worship director position
 - i. Start by paying end of the year honorarium \$500

- ii. Stipend moving forward - the Board discussed what an appropriate weekly fee would be, and decided on \$100/week (\$400/month) starting in June 2024 (to be reevaluated next year).

4. Sunday Service and Church Logistics

- a. Check in with flow of service, volunteers, welcoming
 - i. Worship team - updates
 - 1. Discussed sustainability → Vincent and Linus to assist in co-leading
 - 2. Jojo comfortable organizing teams and training new folks
 - 3. Serena to assist in training and scheduling new leaders and members until May
 - 4. CK Spotify playlist - Serena's compiling
 - 5. **(Long term topic)** Music licensing
 - ii. **(Long term topic)** Sound team and technology stuff
 - 1. Continued follow ups with Stan on internal CK website as needed
 - 2. Proresenter software
 - 3. Subtitles for videos
 - 4. Church webcam for streaming
 - iii. **(Long term topic)** Training
 - 1. Vincent to continue writing something up to send out for A/V team members → Ken and Katie learn how to edit the website from Vincent
 - 2. Need to organize the Google Drive → manage edit access
 - 3. SY continue to create onboarding doc for treasurer
- b. Congregational meeting - 12/3
 - i. Catering: Stonefire Grill - Janet already placed order.
 - ii. Agenda
 - 1. Financial update - SY
 - 2. Bylaw Updates - Andrew
 - 3. Board 2024 - Serena
 - a. Serena to add Megan's video in too
 - 4. Voting - announce results
 - 5. Ken/Katie review year and talk about next year

6. Picture time - Thomas bring your camera!

5. Other Upcoming Services

- a. Thanksgiving - debrief
 - i. Assign folks to share next year
- b. Advent - introduce the Question of the Year
 - i. Emcees to use Advent candle lighting script
 - ii. Action item: Katie and Ken + Serena and Jojo discuss → follow up
- c. Christmas
 - i. Columbus Grove confirmed, 12/24
 - ii. Readings/music - brunch church; **Ken + Katie** to figure out readers
 - iii. Gift exchange - **Andrew** to start organizing for post-service
 - iv. Announce in December - **Thomas** to create PPT slide
- d. No Sunday service 12/31
- e. **(Long term topic)** Baptisms

6. Small groups

- a. Announce recruitment for new leaders mid to late December - **Ken + Katie** will add slides / announcements about this
- b. Early Jan - small group leaders orientation to Question of the Year material
- c. Small groups start late Jan (2 weeks before Lent) through Lent

7. Updates from the Pastoral Team

- a. Board 2024
 - i. Megan for secretary, Bruce for VP
 - ii. Board retreat 1/6/24
- b. Follow up - spiritual council meeting
 - i. Continue to be on the lookout for spaces
- c. Ideas and ongoing discussions, etc?
 - i. **(Long term topic)** Membership class
 - ii. **(Long term topic)** Sustainability
 - 1. Joining American Baptist Church denomination - Ken provided some thoughts on the pros and cons here, and to renew conversations about what joining a denomination would look like
 - 2. Anne Hong as resource
- d. Updates on community service project if any

- e. Ways the board can support?
 - i. **(Long term topic)** Brainstorm sending Katie and Ken to conferences and retreats

8. Bucket groups (including socials, events, service/volunteer ideas): Upcoming

- a. [Proposed Timeline for CK Events 2023](#)
- b. Beholding:
 - i. Brunch Church 12/24 - announce earlier
- c. Becoming:
 - i. Small groups
 - 1. 1/22 through Lent - Anxiety & the Good Life
 - a. What is the Good Life?
 - 2. Facilitator orientation week of January 8th
 - 3. **(Long term topic)** Summer groups can be different topics for different groups, such as book readings or whatever people are interested in
 - ii. Future forums:
 - 1. **(Long term topics)** Money (SY), Race (Alice)?
- d. Belonging:
 - i. Cafe night - updates and follow ups
 - 1. Turtle Rock Community Center
 - a. 3 - 4pm open for sound check
 - 2. Updates from Janet and Katie?
 - ii. Follow ups (in the future?) to do outreach at UCI
 - 1. Janet spearhead - outreach to Peter re: cafe night
 - iii. For next year's events after the holidays:
 - 1. Powerpoint parties - social (Potluck and PPT. Power Potluck)
 - 2. **(Long term topic)** Hot Ones w/ Ken

9. Retreats - Exploring Next Steps

- a. Church Retreat 2023 - debrief
 - i. We'll be joining the Ekklesia Project's annual retreat this year
 - ii. Conference-like retreat 2024, alternating with camp-like retreat
 - iii. Follow up on structure, ideas, locations, etc?
- b. Board 2023/2024 retreat - 1/6/24 at San Luis Rey Mission

- i. Updates → confirmed
- ii. Katie and Ken to discuss what it will look like with Serena and Andrew
- iii. **(Long term topic)** Take photos for leadership team and board for website

10. Long-Term Topics and Miscellaneous

11. Schedule Jan 2024 meeting

- a. Time/date/location: San Luis Rey Mission 1/6/24 all day; possibly grab dinner together at Heritage BBQ in SJC on the way back up

Meeting adjourned: approximately 8:45 PT.