

## April 2023 Board Meeting Minutes

Date: 04/20/2023

Time: 7:00 PM

Location: [Zoom Link](#)

Participants: Ken, Katie, Serena, Thomas, Andrew, Si-Young, Janet, Ken C

Meeting started: approximately 7:00 PM PT

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### 1. Check-in

### 2. Book discussion - Freeing Jesus

- a. Chapter 2 - Teacher
- b. Some themes: how to understand what the Bible is; have we thought of Jesus as a “teacher” before?; how does Jesus teach in his parables, teachings, and actions?

### 3. Financial Update

- a. Tithes
  - i. Mar: \$8,977.40
  - ii. YTD: \$22,961.80
- b. Expenses
  - i. Mar: \$9,076.64
  - ii. YTD: \$21,378.26
- c. Updates from Janet and/or Ken C?
  - i. Current search for church tax accountant, CPAs, consultants, etc
    1. Janet to follow up on this
  - ii. Financial update - Ken C to help prepare some numbers for next meeting
  - iii. Stipend increase for Ken H - the Board agreed to continue discussing pending evaluation of the finances (follow up in June 2023)
  - iv. Continuing to look into savings account / CD for excess funds
  - v. Stipends for Ken C and Janet?
    1. Ken C and Janet indicated they weren't interested in stipends, so the Board decided to revisit this at a later time.

#### 4. Sunday Service and Church Logistics

- a. Check in with flow of service, volunteers, welcoming
  - i. Thank you Ken for emailing announcements after church!
- b. Updates on church merch
  - i. Thank you Katie!
- c. Need to organize the Google Drive → manage edit access
  - i. SY continue to create onboarding doc for Treasurer
  - ii. Try this month! Maybe sit down together and do it. Vincent can help!
- d. Propresenter software? Continue discussion at the next meeting
- e. Covid Precautions - masks? holding hands for benediction? reusable communion cups, etc.?

#### 5. Other Upcoming Services

- a. Debrief on recent services
  - i. Good Friday, Silent Saturday hike, Easter
- b. Looking forward
  - i. **Special lunch service (4/30) - Alice to sponsor**
  - ii. **Mother's day flowers? (5/14)**
  - iii. **Brunch church (5/21)?**
  - iv. **Congregational Meeting (6/25) - discuss agenda at next board meeting**
  - v. Baby dedications and/or baptisms - Ken H to discuss with new parents in next few months
    - 1. Baby room? Continue to thinking about ways to make service more accessible for new parents

#### 6. Small groups

- a. Updates from small group leaders and attendees on how small groups are going
  - i. Any needs, ideas, concerns, etc. at this time
- b. Schedule meeting with small group leaders regarding plans for post-Easter small groups - **Andrew T to follow up with email gathering the leaders, Thomas to make announcement slide asking for anyone interested in leading**
  - i. Ideas for small groups?
    - 1. Paul's epistles?
    - 2. Going over practices at CK (may be related to orientation too)

#### 7. Updates from the Pastoral Team

- a. Ideas and ongoing discussions, etc?
  - i. Ken thinking about ways to incorporate communal habits / practices
  - ii. Lord of the Rings weekend idea
  - iii. Hot Ones "interview" with Ken
- b. Updates on community service project → Home-y trial run in May?
  - i. Proposed dates: May 6 at Michelle & Andrew's
  - ii. Create announcement slide next Sunday + special event on CK member website
- c. Ways to support Ken and Katie? How is the workload?

**8. Bucket groups (including socials, events, service/volunteer ideas): Upcoming**

- a. [Sample Proposed Timeline CK 2023](#)
- b. Beholding:
  - i. Proposed date for next Brunch Church - 5/21/2023
- c. Becoming:
  - i. Small groups (next Q: May 2023 to end of July 2023)
  - ii. Follow ups on forum ideas and spearheaders, if any:
    - 1. Money forum - updates from SY?
      - a. Proposed date: 7/15/23 (tentative)
    - 2. Mental health forum - updates from Serena?
      - a. Confirmed speaker: Dr. Regina Chow Trammel → working topic on API burnout and Christian mindfulness
      - b. RESERVE Las Lomas from 6-9pm on 5/27/23 - **confirmed by Janet**
      - c. Honorarium: \$300-350?
    - 3. Politics and/or abortion - updates from Andrew?
      - a. Proposed date: 10/15/23
      - b. Jon Tran. Or maybe Fuller professor we met at Ekklesia
      - c. Honorariums: \$500
- d. Belonging:
  - i. Average 30
    - 1. 4/29 from 10-11am with lunch at 11:30am (tacos). Las Lomas
    - 2. Any support and help spearheaders need?
  - ii. Janet's connections with IV who have reached out:

1. Confirm donation to IV per the request of Peter Masado
  2. Anne Hong → table for later? Follow ups or more thoughts about support?
- e. Any other ideas for service, socials, forums, volunteering, outreach, etc?
- i. Tea party for ALL - Tessa, Marty, Katie, Alice/Amos → follow up
    1. Proposed date: 6/10/23

## 9. Retreats - Exploring Next Steps

- a. Men's retreat (Joshua Tree) - follow up with Ken and Thomas
  - i. Maybe men's and women's retreats can be bi-annual?
- b. Visioning/Planning/Check in Retreat
  - i. Plan to do early 2024 (discuss at later date)
- c. Church Retreat 2023
  - i. Confirmed for Sept 15-17th at Ponderosa (Palomar)
    1. Thanks Katie!
  - ii. Brainstorm ideas for topics and/or speakers
    1. Technology / social media?
    2. The Board will continue thinking about potential speakers / topics.

## 10. Long-Term Topics and Miscellaneous

- a. Follow up on Ken's increase in stipend and long term plans after July sabbatical
- b. Ken's time-off/"sabbatical"
  - i. July 2023
- c. Newcomers or "orientation" class (annual or bi-annual)
- d. Continued follow ups with Stan on internal CK website as needed
- e. Vincent to continue writing something up to send out for A/V team members
  - i. Ken and Katie learn how to edit the website from Vincent as needed
- f. **ACTION: Vincent to upload meeting minutes on website**

## 11. Schedule May 2023 meeting

- a. Time/date/location: Wednesday, May 17th at 7 PM over Zoom
  - i. June meeting: Saturday, June 17th at 9:30 AM
- b. Andrew to send action items to board, send meeting minutes to Vincent for upload to website, and put meeting minutes in the church drive in board 2023 folder

Meeting adjourned: approximately 9:30 PM PT.

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**Action Items:**

| Owner    | Action Item  |
|----------|--|
| Ken      | <ul style="list-style-type: none"><li>● Discussion on finances with Janet</li></ul>  |
| Katie    | <ul style="list-style-type: none"><li>● Confirm Home-y date (5/6)</li></ul>  |
| Serena   | <ul style="list-style-type: none"><li>● Continue planning Mental Health Forum (5/27)</li></ul>   |
| Thomas   | <ul style="list-style-type: none"><li>● Announcement slides for upcoming events</li></ul>  |
| Si Young | <ul style="list-style-type: none"><li>● Continue planning Money Forum (7/15)</li></ul>   |
| Andrew   | <ul style="list-style-type: none"><li>● Send action items to board</li><li>● Send meeting minutes to Vincent for upload to website</li><li>● Put meeting minutes in the church drive in board 2023 folder</li><li>● Continue planning Politics Forum</li><li>● Send email to small group leaders re: next small group season</li><li>● Finalize planning for Average 30 (4/29)</li></ul> |
| Janet    | <ul style="list-style-type: none"><li>● Continue looking into CPAs / accountants</li><li>● Finalize planning for Average 30 (4/29)</li></ul>   |
| Ken C    | <ul style="list-style-type: none"><li>● Continue looking into CPAs / accountants</li></ul>   |
| Everyone | <ul style="list-style-type: none"><li>● Brainstorm potential retreat ideas / speakers</li><li>● <u>Upcoming events:</u><ul style="list-style-type: none"><li>○ Special lunch service (4/30) - Alice to sponsor</li><li>○ Mother's day flowers? (5/14)</li><li>○ Brunch church (5/21)?</li><li>○ Congregational Meeting (6/25) - discuss agenda at next board meeting</li></ul></li></ul> |