



Board Meeting Agenda

Date: 08/09/2022

Time: 6:30 PM

Location: Ken's house

Participants: Ken, Janet, Serena, Thomas, Adriane, Joyce, Anthony, (Stan?)

Meeting started: 6:49PM

1. Stan's App Demo

- a. Directory will only be visible to logged in users
- b. Storage is free up to a point
- c. Spreadsheet upload is possible
- d. CK gmail has full access
- e. Admin role most likely needed for CK board, etc
- f. Decision:
 - i. First round of beta users: Ken, board, Michelle, worship leaders?
 - ii. **JANET: Inform Stan of this plan and to prepare brief presentation at congregational meeting**

2. Anthony Update

- a. Jenny's Family Medical Clinic
 - i. Serves low-income Korean immigrants in DTLA. Significant financial need.
 - ii. Audit this past July indicated marks were missed. Didn't get approval
 - iii. Ask: requesting CK to consider making a donation to 3C Clinic - any at this point would be helpful
 - iv. Ideas: a fundraiser in addition to a donation
 - v. Next steps: CK board to follow up
 1. Clinic should fill out an application and submit to CK
 - a. **Thomas to create an application**
 2. Clinic to present during Sept or Oct board meeting
 3. Board to decide/vote?
 4. **ADRIANE: Inform Anthony of decision for Dr. Kim to prepare**



presentation for next board meeting

3. Check-in

4. Book discussion - Seculosity

- a. Chapter 6- Leisure

5. July Financial Update

- a. Update from Adriane
 - i. Offering: \$6,770
 - ii. YTD \$45k
 - iii. YTD Spend: \$49k
 - 1. Paid for rent all in June
 - iv. Balance -\$4,700
- b. What is to be presented at congregational meeting

- i. Adriane: provide a slide on financials for this year and how it compares to other years**

6. Ken's July Sabbatical

- a. Debrief, catch up, check in with Ken
 - i. What went well
 - ii. Growth areas and needs we noticed
- b. Future considerations for Ken's next sabbaticals and/or long-term plans if any
 - i. Annual month long sabbatical

7. Visioning Retreat

- a. Debrief and review of [compiled notes and action items](#)
- b. [Sample Proposed Timeline CK Fall 2022](#) of the rest of church calendar
 - i. Serena send out both notes and timeline to the vision retreat attendees**
- c. Brainstorm potential protocols and/or systems to put in place, etc in order to keep things moving along
 - i. E.g clarifying the roles of the board in relation to bucket groups
 - ii. For purposes of: accountability, encouragement, support, motivation
- d. Concerns about being spread thin among all such roles
 - i. Needs we must pursue to move forward sustainably
- e. Future retreats (annual?) - continue for servers

8. Sunday Service



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- a. Congregational meeting - 8/14 after service
 - i. **@janet to order Lunch - El Pollo Loco**
- b. Goals and objectives of this meeting:
 - i. Vote on bylaws → perhaps **Andrew** to present changes?
 - 1. Staggering board
 - 2. Process of hiring part-time staff, e.g Katie
 - 3. Spiritual council
 - ii. **Financial update - Adri**
 - iii. ~~Presentation and summary of the vision retreat, along with action items~~
Serena: prepare a summary recap without spending time on slide
 - iv. **Serena: Inform Andrew that he will be presenting on bylaws**
 - v. Make known the need for new board members?
 - vi. **Stan to preview internal communications app/website?**
 - vii. Other points to present, vote on, discuss, etc?
- c. Should votes pass the changes of bylaws, what are next steps?
 - i. Katie's hiring (see section 11) →
 - ii. **@Ken to meet with Katie**
- d. **@Thomas - make Google form for voting, make Sunday slide for recruiting new board members**
- e. **@janet - follow up with Stan on previewing the CK App and prepare from**
- f. Potential agenda:
 - i. Financial update - Adri
 - ii. Stan present on communication trial
 - 1. In tandem with summary of visioning retreat (lil slide)
 - iii. Vote bylaws - Andrew
 - 1. Staggering board
 - 2. Katie's hiring in tandem with part-time hire

9. Small Group Update

- a. Updates from Serena – refer to [Small Group Leaders Meeting Notes July 2022](#)

10. Women's Retreat

- a. Debrief and updates

11. Church Socials, Events, & Service/Volunteer Ideas

- a. Summer Seafood Boil



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- i. Postponed until further notice
 - ii. Instead, Dumpling making night on 9/2 - Janet
- b. First Brunch Church per Katie Hiew
 - i. Proposed date on 9/25
- c. Forums on theology and/or topics with faith integration
 - i. Andrew - abortion
 - ii. Serena - mental health
 - iii. Serena: Inform Andrew he can prepare for politics forum**
- d. Community service: outreach at UCI
- e. Conferences/Lectures
 - i. Fuller Seminary Online Conferences and Lectures - ["Power, Agency, and Women in the Mission of God: A Scholar-Practitioner Conversation"](#) (October 26-28, 2022)
 - ii. @Thomas to make slide**

12. Upcoming Services

- a. Pictures to be taken by Thomas for flyers and outreach on 8/14
 - i. @Adri to ask Vincent about calendar widget**
- b. Anthony Ho send off on 8/21
 - i. Serena: Inform Anthony**
- c. First brunch church proposed on 9/25 per Katie Hiew
 - i. Serena: Confirm with Katie**
- d. Thanksgiving Potluck Service @ the Hsu's 11/23
- e. Christmas Day Service - @ the Hsu's 12/25

13. Long-Term Topics and Miscellaneous

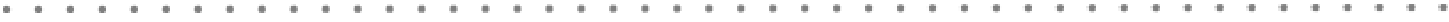
- a. Follow up on steps taken to expand pastoral team: Updates?
 - i. When to communicate to Katie decision and financial situation?
- b. Planning services app: Stan working on it
- c. Katie potential projects
 - i. Prayer requests → how to do prayer together
 - ii. Coordinating meetings for different teams
 - iii. Planning retreat for church
 - iv. Coordinating volunteer list



- d. Building fund
- e. Joining Church Clarity
- f. Sunday Slides
 - i. Add weekly updates on attendance and tithes during announcements
 - ii. Larger font
- g. Begin clarifying the roles of servers and volunteers for purposes of training, accountability, and streamlined, smooth-running processes

14. Schedule September Board Meeting

- a. Time/Date/Location:
 - i. 9/6 at 7PM Tuesday at Ken's House



Action Items:

Owner	Action Item
Thomas	Create application form for financial aid before next board meeting
Adriane	Inform Anthony that Board can have Dr. Kim present at next meeting (or whenever), as well as cafe night in Dec 2022
Janet	Inform Stan of beta users, as well as preparing brief presentation at next congregational meeting
Adriane	Provide slide for financial update at congregational meeting
Serena	Send out follow ups for visioning retreat (e.g timeline, notes, action items)
Janet	Order lunch for congregational meeting
Serena	Prepare slide summarizing visioning retreat for congregational meeting

